



**WALTON COUNTY CLERK OF COURTS & COUNTY COMPTROLLER**

Tourist Development Tax

**TAX RETURN**

LINE BY LINE INSTRUCTIONS

1. **Gross Rentals:** Enter the total of all rental revenues both taxable and exempt, excluding tax amounts collected.
2. **Exempt Rentals:** Enter the total of all exempt rentals. (Note: Please retain your documentation.)
3. **Taxable Amount:** Enter the amount of Gross Rentals (1) minus Exempt Rentals (2).
4. **Tax Collected:** Enter the total amount of tax collected at the current rate of 4%.
5. **Penalty:** If delinquent—
  - Enter the \$50 minimum or 10% of Tax Collected (4), whichever is greater.
  - Late filed zero returns are subject to \$50 minimum penalty.
6. **Interest:** If delinquent—
  - Enter current interest rate multiplied by Tax Collected (4) times # of days delinquent.
  - Interest rates are based on the current rate for the state of Florida and are subject to change every 6 months. Please contact our office or the Florida Department of Revenue for the current rate.
7. **Adjustments:** Enter any adjustments from previous tax activity. Circle the + or - on Line 7.
8. **Amount Due:** Line 4 plus Lines 5 & 6 plus/minus Line 7 equals Line 8.

Walton County Clerk of Courts & County Comptroller			<u>TAX RATE: 4.0%</u>
1. GROSS RENTALS	2. EXEMPT RENTALS	3. TAXABLE AMOUNT	4. TAX COLLECTED
<i>Make check payable to:</i> Clerk of Court  <i>Mail return &amp; payment to:</i> Walton County Clerk of Court Attn: Tourist Development Tax 31 Coastal Centre Blvd., Suite 500 Santa Rosa Beach, FL 32459		5. + PENALTY	
		6. + INTEREST	
		7. +/- ADJUSTMENTS	
		8. AMOUNT DUE	

OWNER/MANAGER NAME (PLEASE PRINT)

COUNTY TAX NUMBER (REQUIRED)

SIGNATURE

ACCOUNT NAME

DATE

COLLECTION PERIOD (REQUIRED)